

RFP 1712/P Addendum 4 September 29, 2016

1. In Part II. Purpose of the Scope of Services & Project Requirements, on Page SCP-1, the RFP states that ***“The study should evaluate conditions over all seasons”***. Is this in conflict with the Part I. Project Schedule in Submittal Requirements (Page SR-1) which states: ***The Wastewater Management Division desires a final draft for review to be submitted no later than nine (9) months after notice to proceed.***? The statement intended to provide a preferred end date for the study, but is not a firm requirement. The proposal should present a realistic schedule designed to meet the technical objectives. The anticipated study schedule was expected to begin in the Spring (1.5 months), transition to Summer - Fall (6 Months) and conclude in the winter (1.5 Months). The bidder should propose an alternative final draft submission date if warranted and the finalized contract will reflect the negotiated final deadlines for submissions.
2. The last sentence of Part III Basic Consultant Qualifications of the Scope of Services & Project Requirements, on Page SCP-3, appears to have been cut-off: ***Project references are requested for each demonstration of performance on...*** Please clarify. Please see response in previously released Addendum 3.
3. In Submittal Requirements on Page SR-1, Part II Hourly Rates and Professional Fee Proposal, the RFP states: ***“Cost Summary forms must be completed and submitted for sub-agreements.”*** Is it required that cost summary forms be completed for all services to be subcontracted (e.g., geotechnical, sampling, etc.) by task detailing labor rates and category, expenses, etc., or can the offeror provide a total fee for each subcontract? A total fee for each Subcontractor can be provided but should include a description of services provided.
4. Page SR-2: Please explain the relevance of Item IV.B. 5 to this project: ***Discuss knowledge and familiarity with Industry Standard Practices, costs, labor and trades, general contractors and bonding limits, seasonal construction constraints, and procurement requirements and so forth in the region where the projects are located.*** Is this requirement relevant for a study-type project? These are relevant as we are looking to select a firm with knowledge and experience in Industry Standard Practices, costs, labor and trades, general contractors and bonding limits, seasonal construction constraints, and procurement requirements and so forth in the Southwest Region.
5. Page SR-3: Please explain the relevance of Item IV.B.6 to this project: ***Discuss employee qualifications and competence in field of water transmission and distribution systems regarding master planning and system design, system operation, hydraulic modeling and model calibration, water demand analysis, and other relevant skills and experience.*** Are these qualifications necessary for the Nutrient Loading and Removal Optimization Study? Please see response in previously released Addendum 3.
6. Page SR-5: Part V. Proposal Format - May we assume that the Transmittal Letter, tabbed dividers and NM Tax & Revenue Business Registration Certificate are not included in the 35-page limit? This is a correct assumption.
7. Page SR-5: Part V. Proposal Format Are 11” x 17” sheets allowed? Do they count as 1 or 2 pages? One page.